



MODULE



HCM Webpage



HCM

Human Capital
Management Suite

Our Human Capital Management Suite is
the cloud-based solution for your Human
Resources (HR) activities

With optimized and intuitive processes, you give your employees autonomy
that will increase the efficiency of your HR team in a sustained manner

HCM – FEATURES



Personnel File

Digital and centralized storage of personal data and documents from the applications, certificates, job references, contracts to insurance data and any other documents. Manage your employee data securely and centrally. Simple but controlled access increases the efficiency of your organization and simplifies even complex processes.



Employee Self Service

The employee self service enables your employees to manage their personal data and forms independently. Access to personal payslips and salary statements becomes a breeze.



Applicant Management

Efficient applicant management from the job advertisement, the administration of incoming applications, invitations to job interviews up to the selection.



Performance Management

Performance-based assessment of your employees through structured goal setting and measurement of the goal achievement.



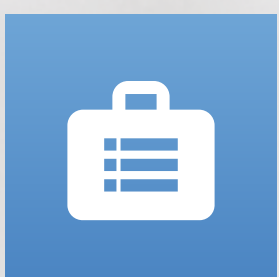
Time Reporting Management

Smart assignment of working hours to individual projects including job descriptions.



Time and Attendance Management

Seamless and flexible time and attendance recording of your employees via PC or mobile devices. Based on business and contract regulations, the effective working time is calculated automatically.



Job Reference Management

Professional preparation of legally compliant job references in the corporate design of your company. Based on the employee evaluation, job references are generated automatically and can also be individualized if required.



Expenses Management

Location-independent and extremely simple recording of original expense receipts via smartphone or tablet.



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